



keyteach[™]

Hyperion Enterprise Administrator On Demand

This self-paced ‘on demand’ training course covers all aspects of being a system administrator with Oracle’s Hyperion Enterprise. You’ll learn how to build and maintain statutory and management applications.

This comprehensive course addresses all aspects of being a system administrator for Oracle’s Hyperion Enterprise - an advanced statutory and management reporting and consolidation system. Within Enterprise, you’ll discover how to load data from ledgers or manually input data using data entry schedules and spreadsheets.

Subscribers will discover how to calculate system data, adjust it using journals, consolidate run translations and will find out how to run financial reports.

You will discover how to enter and load data from ledgers using LedgerLink or even FDM, and you will find out how to write formulas in Excel to import data to the Hyperion Enterprise database.

During this self-paced course, learners will explore how currency translations take place automatically between entities that report in different currencies. We also provide an in-depth exploration of the setup and management of intercompany transactions reported between entities that will be eliminated automatically during the consolidation process.

Subscribers will learn about alternative organizational structures and find out how to slice and pivot the Hyperion Enterprise data, however you like.

The course explores how to use Excel to generate flexible reports and to query the database with Hyperion Retrieve, Hyperion Analyst and Smart View.

Course Information:

Course title:	Oracle Hyperion Enterprise: Administrator
Audience:	Implementation consultants, developers, report designers and system administrators
Pre-requisites:	None
Delivery method:	Self-Study
Advanced preparation:	None
Recommended CPE credits:	CPE credits are not available for this training course
Programme level:	Intermediate

Learning Objectives

By the end of this course learners will be able to:

- Identify how to create and maintain Hyperion Enterprise applications.
- Explain how to update existing metadata and how to configure system dimensionality.
- Recognize how dimensions and member hierarchies are used to structure and analyze data.
- Recall how Microsoft Office Add-Ins can be used to perform data analysis.
- Implement individual user and group security settings.

Detailed Agenda

About Hyperion Enterprise

- Navigation
- Applications Overview
- Creating an Application

Building Dimensions

- Data Dimensions/Elements
- Building Categories
- Entities and Organisations
- Currencies, Organisations and Entities
- Substructures
- Understanding Organization by Period and Category
- Building Groups and Accounts
- Building Subaccounts
- Finishing the Application

Data Entry Module

- Account Lists and Schedules
- Building Data Entry Schedules

Formulas, Calculations and Logic

- Chart Method Overview
- Building Formulas
- Dynamic View Accounts
- Calculation within Subaccounts
- Formula Functions
- Validation Checks
- Translation Methods
- Consolidation Methods

Database, LedgerLink and FDM

- Bulk Copy and Paste Overview
- Entity Lists, Copy, Paste
- Loading Data Files
- Building Load Formats
- Extracting Data
- Using LedgerLink
- FDM Overview

Journals

- Journals Overview
- Working with Journals

Consolidation and Aggregation

- DSM and Statutory Consolidation
- Exchange Rates Overview
- Alternate Organizations

Intercompany

- Intercompany Overview
- Setting Up Intercompany

Hyperion Retrieve

- Using Retrieve Functions

Hyperion Analyst

- Using Hyperion Analyst

Smart View for Office

- Connection Manager
- Using Forms
- POV Manager
- Ad Hoc Analysis
- Free-Form Reporting
- Query Designer
- Writing Functions
- MS Office Links

Introducing Enterprise Reporting

- Building Basic Reports
- Report Functions Overview
- Using Report Functions
- Building a Book

Hyperion Schedules

- Hyperion Schedules Overview
- Working with Hyperion Schedules

Data Extend

- Data Extend Overview
- Setup Data Extend

Security

- Security Access Rights
- Classes and Tasks
- Setting Up Security
- Setup Task-Based Security
- Dimension Security
- Setup Category Security
- Setup Entity Security

Enterprise on the Web

- Enterprise on the Web Overview
- Enabling an Application
- Getting Started
- Entering and Loading Data
- Consolidating Data

Automation with AutoPilot

- Working with AutoPilot

Web Server Administration (v6.5)

- Getting to Know the Servers
- Enterprise on the Web
- Demonstration

Backups

- Manual Backups and Rollovers
- Backup Utility (v6.5)
- Creating a Profile
- Restoring a Backup